

SIGNED:

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MEMBERSHIP APPLICATION & UPDATE DETAILS FORM

PLEASE READ THIS FORM THOROUGHLY BEFORE APPLYING TO JOIN LEYLAND u3a

This form is for use also by members whose details have changed or renewal period has elapsed.

- Leyland u3a (Lu3a) membership is available to any adult who is retired, semi-retired or not in full time employment, completes a membership form and pays the current published annual fee.
- All members are registered as individuals and therefore there are NO joint memberships.
- Paid-up members can participate in any Leyland u3a Interest Groups, AGM & monthly meetings.
- A National Magazine, Web & Blog Site, Facebook Page, Newsletters and Membership Handouts are available to keep members aware of our National and Lu3a activities.
- Lu3a membership runs from 1st April to 31st March June each year and is payable in full whatever time of year someone applies or renews. No refund will be given for early termination of membership.
- New members joining after 1st January paying the FULL year's subscription will have membership until 31st March the following year or before the annual renewal fee is due.
- The annual renewal fee must be paid by 31st July or a new application may have to be made unless extended by permission of the Membership Secretary.
- A minimum charge of £1.00 per member is normally levied by interest groups requiring room hire.

	<u>PERSONAL CONTACT DETAILS or CHANGE OF DETAILS – (IN </u>	<u>BLOCK CAPITALS)</u>
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Title:	First Name	Surname	
Address:			
		Post Code:	
Telephone:		Mobile:	
Email or (Em	nail Buddy):	Age:	
	THE <u>MEMBER AUTHORISATION</u> R APPLICATION FOR MEMBER	ON SECTION BEFORE SELECTING THE MEMBERSHIP TYPE, SIGNING SHIP OF CHANGES	and
MEMBER AU	THORISATION & CODE of CON	DUCT	
All members a	are covered by u3a Trust liabili	ty insurance and by signing/dating this form agree to:	
and all 2. Always 3. Treat e 4. Implem 5. Comply objects 6. Advise 7. Carry y	Lu3a associated policies, code act in the best interests of the veryone with respect, dignity and all environmental, health with and support responsibly / purposes, regardless of whe the Membership Secretary of a our membership card to all me	s & guiding principles of the u3a movement, Leyland u3a Constitutions, procedures, instructions or proformas. u3a and not do anything to bring the u3a into disrepute. courtesy at all times, adhering to [Lu3a - 029 W.I.S.E Policy] as safety instructions / guidelines as and when provided. the decisions of the Committee in furthering Lu3a charitable aims / ther it conflicts with your personal views. any change in Personal Contact Details or payment difficulty. teetings and group activities, reporting any loss as detected. and renewals in a timely manner. [See Lu3a - 003]	
MEMBERSHIP	P TYPE:		
A] Individual i	membership of Lu3a, valid to t	he following 31 st March	
B] <u>DUAL</u> = Me	ember of another u3a I am a fu	lly paid up member of	u3a
Membership	No :	applying for <u>DUAL</u> membership, valid to the following 31 st I	Marcl

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DATED:

Lead - Membership Secretary

Lu3a-002M-170721



MEMBERSHIP APPLICATION & UPDATE DETAILS FORM

APPLICATION & PAYMENT: Submit completed forms to the Membership Secretary or delegate, preferably at monthly meetings. Contact details via email: u3amembsecretary@gmail.com or as in Membership Handouts or Website contact information.

Payment can be made at the time of application via BACS / PayPal / Cheque or Cash. Cheques must be made payable to: "**LEYLAND u3a"** *NOTE: More payment information is available on our website or via document* [**Lu3a-003**] or communications with the Treasurer. E-mail: treasurers.lu3a@gmail.com

OPT-IN CONSENT NOTE: By providing the details on this form you are giving consent to LEYLAND u3a to use such information necessary in achieving the "Objects & Purposes" of the Charity. We may disclose items of your personal contact details to other members of LEYLAND u3a. Please advise the Membership Secretary in writing if you do not wish your details to be disclosed, this may impact on communication difficulties with group co-ordinators. We will only disclose your details to organisations outside the u3a movement **after** your prior written consent. Check our [PRIVACY POLICY & DATA PROTECTION DECLARATION] on the WEB SITE for more information or ask the Secretary for a copy.

For the sole purpose of me receiving the u3a magazine 'Third Age Matters' (TAM), I consent to my data being shared with the company who oversee the distribution of the Trust Magazines.

YES / NO (delete as appropriate) TAM Magazine will not be sent to anyone who answers NO.

<u>GIFT AID DECLARATION</u> To help with our funding, please consider treating the subscription fee paid today and any donations I make in the future or have made in the past 4 years to as a Gift Aid donation. Sign below only if you are an Income Tax / Capital Gains Tax Payer. If you are unsure, then please discuss with our Treasurer to ascertain your status.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

SIGNED:	_DATED:
Notes:	

- You can cancel this declaration at any time by notifying the Lu3a Membership Secretary or Treasurer.
- You should pay tax on your income, if you pay tax at the higher rate you can claim further tax relief.
- If you are unsure whether to sign, refer to help sheet IR65 on the HMRC website. (www.hmrc.gov.uk).

USEFUL INFORMATION / FEEDBACK to help us help you to enjoy your membership, please complete the following:

- How did you find out about Leyland u3a?
- Are you on FACEBOOK Yes / No

Are you on TWITTER - Yes / No

- To attend a Group session, please apply directly to the relevant co-ordinator at the Monthly Meeting, or via the website group section, or, as the Contact Details in the Members Handout before attending.
- Should you have any ideas, suggestions, skills, talents or professional knowledge that you can help Leyland u3a with, then please get in touch with one of our committee members at a monthly meeting, or per the contact details on the website or Members Handout.

Please tell us if	you have skills,	either personally	or professionally,	, that may be use	eful to Lu3a:

Leyland u3a Admin Use Only:	Date Application Received:/ Card No	
Payment Received: BACS / PayPal / Cash / Cheque No Amount: £		
Gift Aid Authorised? YES / NO	Card Issued:/ Registration Completed:/	
This form shall be retained/scanned and kept for a minimum duration of 4 years after the member leaves Lu3a		

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Lead - Membership Secretary

Lu3a-002M-170721